

PALS Operating Committee Meeting  
10/19/2016  
Hopz & Headz

Present:

|   |                         |   |                   |
|---|-------------------------|---|-------------------|
| X | Kara Crotty             |   | Judy McCarthy     |
| X | Mary Kinser             | x | *Linnea McDonnell |
| X | Heather Carter          | x | Emily Cross       |
| X | Kasey Cykler            | x | Rebecca Reddin    |
| X | Karen Enriquez          |   | Sonia Crowley     |
| X | Suzanne Wescott-England | x | Robin Scott       |
| X | Rachel Gulleeson        | x | Carol Lucero      |
|   | Jamie Langei            |   | *Gretchen Bucsko  |
|   | *Serenity Ulsberger     | x | *Natalie Smith    |
| x | Sara Jentz              | x | *Jamie Estill     |

\*non-voting members

Agenda Item

**1. Budget Update (Heather)**

Heather provided everyone with a “Budget 101” overview, going thru the end of last (school) year’s budget and a current budget, as of 10/13/2016. Highlights include:

- A review of obligations, including ~\$9,000 for LS window repair and pledge to LEPS for the wall repair.
- Revenue includes \$6,000 in fundraiser buyouts, the addition of the pizza fundraiser this year (previously an 8<sup>th</sup> grade fundraiser), and other miscellaneous donations.
- A review of other funds, as well as projects/items/things PALS has funded in previous years.
- PALS will pay a class to paint the downstairs LS stairs. Kasey volunteered to take this on for a 7<sup>th</sup> grade project.

There was discussion of a future plan to have each class take on a fundraiser at the beginning the school year and raise funds for their class and the school. This needs a dedicated discussion time at future meeting, and will be discussed further at a later time.

**VOTE to approve budget, as per 10/13/16 balance sheet: 12 APPROVE; 0 NOT APPROVE**

**2. Current Fundraisers: Scrip (Rebecca & Kara)**

Two additional stores are now participating in Scrip: Haggen & Woods Coffee. There was a check-in with PALS about how the Scrip process was going. It was suggested we:

- Reiterate that Scrip can be purchased online
- Have a more direct link on the SPA website to the Scrip website
- Sell Scrip at events, in addition to before school

There will be a big push to sell Scrip for holiday gifts (both to give and to use to purchase gifts).

PALS could use:

- Additional volunteers to sell Scrip (we'd like to add another day of sales, in addition to Wednesdays)
- Ask your favorite local business to participate if they don't already

### 3. Fundraising Review (Kara, Heather)

- The Walk-A-Thon went great! A big thanks to Jamie Langei for taking this on. Moving the event to the Fall and locating it at the US were both great changes this year. This even raised >\$7,400!
- Thank you, Rachel, for a successful Bookfair! This even raised a 'credit' towards book purchases of almost \$3,000! The credits were split between teachers' books and books for the LS & US libraries.
- On November 9<sup>th</sup>, 4-8 pm, there will be a SPA Village Book night. We'll receive 20% of all purchases at VB and Paper Dreams (specified as purchases from SPA families/friends) in credit for use in book purchases at VB. You can purchase gift cards or online. PALS hopes to coordinate a dinner at a restaurant in Fairhaven to go along the VB sale.

### 4. December School Events (Kara & Heather)

We reviewed some of the events we've hosted in the past.

- We plan to host another rollerskating event at the Lynden Skateway in December
- We may possibly host another Filmraiser event (families can buy tickets online and a portion of the ticket sales goes to PALS)
- We'd like to do a Parents Night Out in December, but need ideas

Please send any ideas for all-school or parents-only events to Kara or Heather

### 5. Volunteer commitment (Kara)

PALS is in need of someone to help us with Sign-Up Genius. We also need someone to put together binders for LEPS, LS, & US (one each) so that parent volunteers can manually "log-in" their volunteer hours. Please contact Kara if you are able to do either of these!

### 6. Teacher Requests

Requests include:

- Lower School: A used speaker for Delicia for PE (UE Model S-00122) for \$82.99

**VOTE to approve funding: 12 APPROVE; 0 NOT APPROVE**

There were also proposals but no votes on:

- Funding for more Put-In Cups (newest addition to the LEPS fence) at LEPS, LS, and possibly US. Ideas on this included having students design new pictures/designs; talking with US students to determine if appropriate

- LEPS permanent playground structure. More information needed on this.
- 10 additional Chromebooks for the US for use by the 6<sup>th</sup> & 7<sup>th</sup> graders (\$3000). There will likely be an email vote about this later this week.
- A uniform buyout from Launching Success. LS is no longer going to sell SPA uniforms; however they currently have ~\$10,000 surplus. We would like to be a good neighbor and purchase those uniforms we think we can sell (likely \$1,000-2,000). Liz Walker, our Used Uniform Sales lead, is helping to coordinate this. There will likely be an email vote about this later this week.

#### **7. PALS recommendations to US fundraising efforts for travel**

There was limited time to discuss this idea on raising \$10,000 for US travel. This agenda item needs additional discussion at another meeting.

#### **8. Board Info**

Kathi was unable to attend the PALS meeting so we received updates from Jamie and Natalie.

- The Board will be doing strategic planning in November & December
- The September Friday night SPA Talk (magician and SPA alum) brought about 225 family members out for a fun night
- The showing of "Screenagers" brought about 400 people to our school
- SPA now has several video testimonials online. Please refer any and all interested families to these videos. Families can also help out by writing a Google Review to accompany the videos.

#### SUMMARY OF ACTIONS TAKEN

1. PALS 10/13/16 Budget: **APPROVED** (12-0)
2. \$82.99 for Delicia to purchase a PE speaker: **APPROVED** (12-0)